

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

November 19, 2007

I. OPENING OF REGULAR MEETING.

A. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Office, 9119 E. County Line Road, Longmont, Colorado, on November 19, 2007, and was called to order by Judy Rusk at 1905 Hours.

B. Pledge of Allegiance.

All persons in attendance participated in the pledge of allegiance

C. Roll Call.

The meeting was attended by the following Board members: Judy Rusk, Randy Winsett, Scott Lyle. Anne Pawlowski and Stephen Walker were absent.

Also present were: Randy Templeton, Donna Mullison, Roger Rademacher, Starr Aldrich, Mark Lawley, LuAnn Penfold, Keith Serkes, Twink Dalton, Steve Pischke, Ed Seibert, Jeff Powley, Mike Stratton, Bill Schmanski, Beau Clark, Ron Neiman.

D. Approval of Agenda.

Randy Winsett moved to approve the agenda, as written. Judy Rusk seconded such motion, and it was thereafter unanimously approved

E. Chief's Report.

Chief Templeton distributed the JRA report that was reviewed at the JRA oversight committee earlier this evening.

II. CONSENT AGENDA

A. October 15, 2007 Regular Meeting Minutes.

Randy Winsett moved to approve the October 15, 2007 regular meeting minutes, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

III. PUBLIC/MEMBER PARTICIPATION

NONE.

IV. ACTION ITEMS

A. October, 2007 Financial Statements.

Chief Templeton stated we are under budget. Randy Winsett stated his concerns regarding persons working a great deal of overtime. Don't want to burn them out, have injuries occur, etc. Chief Templeton stated we are trying to keep a handle on this. Donna stated that a lot of the overtime is wildland (either working to cover the person deployed or being the person deployed) and that overtime pay is reimbursed by the Forest Service. Discuss overtime.

Scott Lyle moved to approve the October, 2007 financial statements. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

B. Fire Prevention Fee Increase – Second Reading.

Chief Templeton stated this is the second reading for this matter. Nothing has changed regarding the document since the first reading. LuAnn Penfold stated the only thing that changed significantly is the inspection fee, up from \$35.00 to \$50.00.

Judy Rusk moved to approve the Fire Prevention Division 2008 Fee Schedule, to become effective January 1, 2008. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

C. Boulder Open Space – Service Agreement.

Chief Templeton stated the agreement must be updated so that the checks can be written to the correct entity, Mountain View Fire rather than Longmont Rural.

Judy Rusk moved to approve the Service Agreement Between the City of Boulder and Mountain View Fire Protection District. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

D. Handbook Revision – Vacation Accrual – First Reading.

Chief Templeton stated as part of the reconstruction of the holiday pay program, 12 hours of vacation is requested to be given to all line employees. The holiday pay will be paid to personnel who work the days at the rate of time plus one-half. Judy Rusk asked how much time can be carried over each year. Chief Templeton stated up to 72 hours can be carried over from year to year, and more if given special permission.

Scott Lyle asked for a cost for the 12 hours extra per year for all line employees. Donna will get that information.

E. 2008 Holiday & Meeting Schedules.

Scott Lyle asked that we move meetings to other than a Monday night. Discussion. This matter will be tabled until next month to get further input.

F. Auditor Engagement Letter.

Scott Lyle moved to approve Auditor Engagement Letter from Lemke, Feis & Co., P.C. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

V. REGULARLY SCHEULED ITEMS

A. Colorado Div. Of State Parks Update.

Chief Templeton stated our exclusion order was sent in and we have heard nothing since that time.

B. JRA Update.

Chief Templeton stated the board received the 6-month report at Saturday's meeting, and the monthly report earlier in this meeting.

C. ESCI Update.

Chief Templeton stated that ESCI has been asked to expedite the report. They anticipate providing the preliminary report the last week of November. Chief Templeton stated he told them he could meet when he returns on December 10th. Judy stated she wanted to attend the meeting. Chief Templeton will advise her of the date/time. Scott Lyle asked about the reason for the delay. Chief Templeton stated it may be delayed due to the Parker/South Metro fire merger they are involved with.

D. Fire Corps Update.

Starr Aldrich indicated Dick Lentz is a member of Fire Corp and he and Starr have been working on Old Engine 10 for Christmas. Christmas lights have been added. Judy Rusk stated it might be fun to put Santa on Old Engine 10 this year. Chief Templeton stated a \$500 donation from a developer has been received to go toward the Sparky Program. Chief Templeton stated that he asked the attorney about Mr. Lyle's question regarding selling training programs through the 401C4. The attorney stated probably, and will continue to research. Chief Templeton stated we are looking for a trailer to haul Engine 10 around the District.

VI. REPORTS

A. Station Reports.

Chief Templeton stated that Megan Huffman was injured off the job and will need surgery. She will probably be out six months. This cuts us short another paramedic. Rachel Glantz feels she is getting close to completing her rehab and hopefully back on line. Megan is a skilled paramedic that we will be using on light duty for a period of time. We budgeted funds for an assistant for Twink, as she has so much to do with teaching, paperwork, etc. Megan will be able to fill part of that void for a period of time.

B. Staff Reports.

None.

(1) Operations/Training

None.

(2) EMS

Twink Dalton reviewed the distributed monthly breakdown of calls and reviewed training statistics for October. She also included comparisons to 2006 numbers. Recently we have had a lot of outside agency persons attending classes. Twink will add that information to the next report. Twink reviewed the teaching hours. She has four persons helping her teach. Each of the 4 persons teaches 4-10 hours per month for Twink. Twink does charge persons from outside agencies that attend the specialty classes. If they attend a regular EMS class they are not charged. Scott Lyle stated that if the quality of training is much higher than surrounding areas, it would be a good idea to charge. Twink stated that the specialty classes are significant, and she does charge for those. It is a service for regular EMS classes, and many attendees are persons from mutual aid agencies, etc.

(3) Fire Prevention

Fire Marshal LuAnn Penfold's report was included in the packet. LuAnn stated Paul Gransee was on light duty last month and helped her as well as admin personnel. He did a great job.

(4) Admin

None.

(5) Volunteer/Reserve Program.

Chief Lawley stated we are putting together a task force for the paid on call program. E-mails went out today and meetings have been scheduled. Chief Templeton stated that the requirements for upgrading to EMT from First Responder (for approx. 1/3 of the volunteers) we are planning how to do this in-house. We are working on Fire Officer I program to be held in-house as well. Hub is in charge of the FOI program.

(6) Career Firefighters.

Ed Seibert said they are all happy to be here.

C. Other Reports.

None.

VII. BOARD MEMBER ITEMS

Judy Rusk stated the original PDF resignation, signed by Anne Freeman Pawlowski has been received. Judy Rusk spoke with her personally.

Randy Winsett moved to accept Anne Pawlowski's resignation, effective November 19, 2007. The letter should be attached to the minutes. Scott Lyle seconded such motion and it was thereafter unanimously approved.

Judy Rusk stated we need to elect a new secretary. Judy Rusk moved to elect Randy Winsett. Scott Lyle seconded such motion and it was thereafter unanimously approved. A letter to the Centennial Bank was signed requesting new signature cards and update the office of secretary.

Randy Winsett asked about the Federal ongoing lawsuit. Donna stated a hearing on their expert witness was to be held in October and has been continued until January, 2008.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

There being no further business to come before the meeting, Randy Winsett moved to adjourn the meeting. Scott Lyle seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 1755 Hours.

Respectfully submitted,

President

Date

Secretary

Date

Minutes111907