

**MINUTES OF THE REGULAR MEETING OF  
BOARD OF DIRECTORS OF THE  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

**September 17, 2007**

**I. OPENING OF REGULAR MEETING.**

**A. Call to Order.**

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Office, 9119 E. County Line Road, Longmont, Colorado, on September 17, 2007, and was called to order by Judy Rusk at 1900 Hours.

**B. Pledge of Allegiance.**

All persons in attendance participated in the pledge of allegiance

**C. Roll Call.**

The meeting was attended by the following Board members: Judy Rusk, Randy Winsett, Scott Lyle and Stephen Walker. Anne Freeman Pawlowski was absent.

Also present were: Randy Templeton, Donna Mullison, Roger Rademacher, Sean Flegg, Chris Lawler, Twink Dalton, Mark Lawley, Starr Aldrich, Val Parker, Jennifer Nay, Dick Lyons, Mike Stratton, Twink Dalton, Melissa Green, and Joel Smith from the Colorado State Parks.

**D. Approval of Agenda.**

Chief Templeton asked to add a Chief's Report at the beginning of the Staff Reports.

Randy Winsett moved to approve the agenda, as amended. Stephen Walker seconded such motion, and it was thereafter unanimously approved

**II. CONSENT AGENDA**

**A. August 20, 2007 Regular Meeting Minutes.**

Randy Winsett moved to approve the August 20, 2007 regular meeting minutes, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

**III. PUBLIC/MEMBER PARTICIPATION**

**A. DC & BC Promotion.**

Chief Templeton administered the oath to Mark Lawley and Roger Rademacher for their promotions to Deputy Chief and Battalion Chief, respectively.

#### IV. ACTION ITEMS

##### A. August, 2007 Financial Statements.

Judy Rusk asked if the revenues were actual amounts or just billed amounts in EMS and Wildland. Donna Mullison stated that the amounts are what is actually received and deposited into the District's account.

Chief Templeton stated we are under budget. We will be bringing the Board a plan for use of any remaining funds prior to the end of the year. Scott Lyle asked for the threshold for submitting a supplemental budget. Donna stated that the auditor has not said, but perhaps a good rule of thumb may be more than the amount appropriated (each year the board appropriates the carryover as well as expenditures, and as an example last year's request by the auditor for a supplemental budget was due to the \$2.2 million lease-purchase which was more than the \$1.6million carry over) or significant.

Randy Winsett moved to approve the August, 2007 financial statements. Stephen Walker seconded such motion, and it was thereafter unanimously approved.

##### B. Exclusion Hearing – Colorado Division of Parks.

Randy Winsett moved to adjourn the regular meeting to Public Hearing. Scott Lyle seconded such motion and the meeting was adjourned and public hearing convened at 1925 hours.

Dick Lyons, the District's attorney, clarified the situation at hand. MVFPD signed an agreement in 2005 with the Town of Firestone agreeing to process promptly all petitions for exclusion that pertain to properties that had up to that point been previously annexed into the City of Firestone. We also agreed to favorably consider exclusions of properties included in the planning area existing at that time. The State Parks property, per the petition, stated it applied to such agreement. Since that time, Mr. Lyons' office researched the situation and the State Parks property was not annexed until 2006. Therefore, this property is not subject to the IGA with Firestone.

Notice of Public hearing was properly posted in the Longmont Daily Times Call on August 28, 2007. One taxpayer opposing this exclusion contacted Mr. Lyons, but was advised that he must put comments in writing and/or attend the public hearing. No information opposing the exclusion has been received by Mountain View Fire. Dick Lyons reviewed all factors to be considered when deciding whether or not to exclude property from a special district.

Chief Templeton distributed run data regarding the map coordinate that includes the State Park, formerly known as Barbour Ponds. Our software is only able to give information to property without an address in a map coordinate area only, which is a one square mile area. The average response time for Mountain View is approx. 7 minutes. Information regarding drive times for Frederick-Firestone Fire were included based on Mapquest, as we do not have Frederick-Firestone's actual data. Chief Templeton reviewed all information distributed. Frederick-Firestone's response time is shorter on their first due.

Dick Lyons verified that this property has been annexed into the Town of Firestone. It has not been verified whether or not the property has been annexed into the Frederick-Firestone Fire Protection District. The property was annexed as part of three successive annexations to the Town of Firestone.

Joel Smith of the Colorado State Parks, stated there were a total of 5 EMS responses by Mountain View Fire in 2007, three of which were transported. Frederick-Firestone Fire responded two times on medical calls, with no transports.

Scott Lyle stated, based on the criteria issued by the State, it would be difficult not to exclude based on shorter response time, etc. Judy Rusk stated it is a principle item, as we are concerned about towns/cities taking our property.

Chief Templeton asked the Board to consider a future policy to be given to area towns/cities, that if they annex property in our area, and it is clear that MVFPD will be able to service the same faster and/or as well as the cities/towns, that we will not provide auto aid to the area, but will service the area on a contract basis. The amount of the contract would be something along the lines of determining value of properties within the annexation and multiply by our mil levy. We need to give notice of this. Dick Lyons was asked for his opinion. He stated that it was a legitimate planning tool to offer this type of agreement. He indicated that the best way to handle it would be to meet with parties to the 2005 IGA to discuss these concerns. Perhaps meet annually to cover these types of situations. Discuss annexations, planning, growth on Hwy. 119 near Del Camino. Chief Lawley stated that you must consider that we have many more resources available to that area than Frederick-Firestone Fire.

Joel Smith stated that they have been working with the Town of Firestone regarding IGAs for police, fire, etc. This instruction was given from the senior officials at the State Parks Department. The parks have no problem with the service provided by Mountain View Fire. They have been following direction from senior officials, assuming the annexation/exclusion would be approved and therefore they have been working with town officials.

Dick Lyons stated that if the exclusion is denied, the Town of Firestone can go to court to get the exclusion. Dr. Walker initiated discussion regarding annexations and the concerns regarding cities/towns annexing property that is within our District. Judy Rusk initiated discussion regarding Frederick-Firestone's ability to provide service/resources, and if needed mutual aid, we would be called in for EMS and if we transported we would receive the transport fees.

Dick Lyons stated there are grounds to support a denial, but due to the fact that the property does not generate tax revenues, it could go either way. Chief Lawley stated Firestone has not annexed across I-25. Only the Town of Frederick has annexed across I-25.

Scott Lyle stated that if the exclusion is approved, does this set a precedent for other properties that were not in the 2005 IGA to exclude? Dick Lyons stated that the agreement has a definite map of the area so each parcel that comes up outside the agreement must be handled on a case by case basis on its own merits.

Judy Rusk stated perhaps a denial would force all entities to sit down and address concerns/issues with regard to the 2005 agreement.

Dick Lyons stated you could close the public hearing and thereafter table the matter until a meeting is held with all entities to discuss the concerns.

The public hearing was concluded and the regular meeting reconvened at 2010 hours. Dr. Walker moved to table this matter due to the discrepancies with the 2005 agreement/annexation petition by Colorado State Parks, until a meeting can be held between all entities. During this time all services will remain the same with the State Parks. Randy Winsett seconded such motion and it was thereafter unanimously approved.

Chief Pischke stated that the IGA regarding the I-25 area between 119 and 20-1/2 should be reviewed as well at the meeting regarding the Colorado State Parks.

V. **REGULARLY SCHEDULED ITEMS**

A. **Strategic Planning Process Update.**

Chief Templeton will share this information during staff reports.

B. **JRA Update.**

Chief Pischke distributed information from the meeting. Judy Rusk stated Anne Freeman Pawlowski resigned from the JRA oversight committee. We need a board representative to take her place. The meetings are at 5:00 p.m. on regular Board meeting nights. Dr. Walker said he may be able to do this. Chief Pischke distributed call status reports. No financial information is included as the meeting is early this month. We will not receive the monthly information until Wednesday of this week. Chief Pischke reviewed and explained the information. Due to low number of calls (and due to apparatus asked to run non-emergent or to be canceled) our statistics show we do not comply with the 7/11 minute requirements. Also, MVFPD has a larger area to cover, and we must move apparatus around during training and coverage for training.

Staff/line personnel from both entities stated in tonight's meeting that it is working very well. Nostalgia Days went very well. JRA flyer was very popular with citizens at the event. This venture has been embraced by members from both Districts and is continuing to be a very positive experience. Chief Templeton & Chief Mygatt will give a quarterly review to the NCA at the 10/3 meeting. Chief Templeton and Chief Mygatt will be putting together a 6 month overview of the program. Chief Templeton met with all three Boulder Rural shifts this past month, and all went well.

C. **ESCI Update.**

Chief Templeton stated that, as mentioned at last month's meeting, ESCI was in town to meet him and discuss issues with him, Chief Lawley and Chief Pischke. Bruce Caldwell and Martin met with the chiefs at Admin. Thereafter, a meeting was held at Longmont Fire before the Boulder Rural meeting, and issues were discussed for approx. two hours. They stated the final report will be submitted in approximately December.

D. **Fire Corps Update.**

Starr Aldrich reported that he and Bill Daschiell worked all day at Nostalgia Days. Starr has three persons who have expressed interest in joining Fire Corps. Dick Lentz gave an overview of Engine 10 to Starr and Bill. Perhaps if a Sparky is obtained, a ramp may be built to load it on to Engine 10.

Chief Templeton stated that Dick Lyons is working on establishment of an IRS 501C(4) designation for the organization so that that it can receive corporate donations. Due to our current under budget projections, staff is looking at designating \$12,000 to Fire Corps for the purpose of acquiring Sparky in 2007. Dr. Walker would like to see the program up and running ASAP. Discuss whether we can table this matter until the budget meeting. Chief Pischke stated Bill is soliciting donations fiercely. The most resistance is coming from private entities needing the District to be designated by the IRS a 501C(4). Starr reported that after Sparky is acquired, the Fire Corps will be working on providing a "canteen service" on major incidents. He would rather ask for corporate funds for Sparky, but that would take a considerable amount of time due to waiting for the IRS designation. If the District is able to fund the Sparky program, it would be great for public education.

**E. Letter to Berthoud Fire Board.**

Judy Rusk asked for a status regarding this matter. Chief Pischke stated MVFPD wrote Berthoud Fire a letter regarding the IGA matter. Their response was given to Dick Lyons regarding the exclusion/inclusion process. Dick Lyons stated that the parcels of land are in Margil Farms (one developed, one undeveloped). The Developer can sign the petition on the undeveloped land, as 100% of the property owners must sign the petition. In the developed property this is very difficult. What needs to be done is (1) either the two Boards of Directors pass simultaneous resolutions for inclusion/exclusion, and the only way it works is if the including District's mil levy is lower than the excluding District's and we were waiting to see who would have a mil levy election and if it succeeded. Discussion regarding Berthoud's mil levy being much higher than Mountain View's. Discussion regarding negotiation of future tax revenues for the next three years; i.e. first year 100% Berthoud, second year 50% each, and third year 25% to Berthoud. (2) Town of Mead could petition for exclusion/inclusion, but they have indicated they would prefer the Fire Districts resolve the issue. Dick Lyons stated he will draft the resolutions and it will come up in October for first reading of intent. Thereafter, the resolution will be up for final approval in November.

Chief Templeton asked Dick Lyons if the May election must be a mail in ballot. Dick Lyons stated that if any TABOR issue is on the ballot, it must be a mail-in ballot, but if directors only, it can be a walk-in ballot.

**F. SAFER Grant.**

Chief Templeton stated we completed the grant process at the end of August. We have received some information that Sen. Allord will be writing a letter on our behalf for the grant. He, or his aide, will also speak with the grant reviewers on our behalf. Chief Pischke received this contact from the IAFC when he was in Atlanta at the FRI conference.

**G. Assessed Value Info.**

Chief Templeton stated we had significant increases in assessed value. Donna stated that based on the increased assessed value pursuant to information received from both counties the end of August, revenue is up \$226,166 from Boulder and \$353,278 in Weld, for a total revenue increase from 2007 to 2008 of \$579,394. These are preliminary numbers. The final numbers will be received from the counties in early December.

**VI. REPORTS**

**A. Station Reports.**

Chief Templeton initiated discussion regarding the possibility of submitting a grant application for the Energy Impact Grant process. It can be for infrastructure and mitigating the affect of oil and gas in the county. \$500,000 is the cap. Some level of matching is required. The more you match, the higher the chance that we will receive the grant. Also, we have never applied for a grant. A person who submits these grants approached us to write a grant for Mountain View Fire.

Chief Templeton asked for guidance regarding the Dacono Station project. If we wait for bond funding, etc. the process could be quite elongated to build a traditional station as presented previously when placing a question on the ballot. Judy Rusk stated a grant would be wonderful, especially if we could build the same in pieces rather than all at once. Don't want to count on Mountain View going for a mil levy for a couple of years due to the economy; and don't want to dig ourselves into a hole with debt.

Chief Templeton stated the strategy currently being discussed is to find/build what we can afford in less than traditional; i.e. perhaps a nice metal building. All this with a caveat on whether Dacono will approve the planning. It would be consistent with the area buildings. The downside would be phase I and phase II.

Grant writer is urging MV to go two cycles in a row with the Energy Impact Board. Also, the governor is going to try to appropriate energy impact money to schools in the next couple of years, so there is some talk that if so, its availability to governmental groups would go away. Judy Rusk stated that Brownsville Water and Sanitation managed to pull two \_ million dollar grants in two successive years from the Energy Impact Grant process.

Chief Templeton stated phase I would be a station and phase II would be a maintenance facility. The downside would be we would have to spend some matching funds from our Capital Reserve Fund, which will reduce our cushion. Randy Winsett and Judy Rusk stated to go ahead. Try to pull some from general fund and some from capital reserve fund. It is another way of demonstrating our initiative of looking for alternative funding prior to asking taxpayers for money.

Third aspect to the grant is up to \$25,000 for design for the facility, which does not require matching funds. Barbara Kirkmeyer will receive a fee for the grant; \$500 up front and \$5,000 if we get the grant. The board consensus was to go ahead with the grant.

## **B. Staff Reports.**

Chief Templeton stated Mead Days was held on the same day as Nostalgia Days. It went well; our volunteers raised approx. \$400 for their fund at the pancake breakfast.

Chief Templeton stated two conditional offers have been made for two vacant captain positions; one in Training and one in Operations. Hal Plitt, who comes from Cheyenne, Wyoming Training Division (acting training chief); and Jeff Powley, with more than 20 years experience in LA County. They are currently completing all pre-employment screening. Hopefully, they will be on board October 1<sup>st</sup>. Chief Junk is off the payroll and officially retired leaving a vacancy in training. Chief Beebe did such a good job in lining out training strategy, that we now need boots on the ground training, therefore downgrading the position to captain rather than BC.

Chief Templeton gave an overview of budget strategies for 2008 budget. He will send the information via e-mail tomorrow, as follows:

- Leverage funding by budgeting matching funds for grant dollars;
- Three percent increase for personnel to keep pace with cost of living;
- Strengthen the volunteer component by initiating a paid-on-call program and a \_ time volunteer coordinator position;
- Add personnel to operations to make progress toward our mission-critical goal of increasing personnel safety and providing an effective firefighting force;
- Use end-of-year savings to retire lease/purchase debt for apparatus, prepay known expense increases, and one-time support expenses;
- Pursue opportunities to improve facilities and maintain infrastructure;
- Provide support for critical staff functions by adding appropriate FTE positions.

Use end of year savings to retire lease-purchase debt, as well as known expense increases such as worker's compensation.

Judy Rusk stated that worker's compensation premiums will be rising. Chief Templeton stated that we will be working with Pinnacol to estimate any increases and prepay this year to help mitigate the impact in 2008.

Chief Templeton stated we are probably at least 6 months from implementation of the paid on call program, assuming we could get an actuarial study completed at that time. Scott Lyle stated information is being gleaned at this time and we need to find out how this would impact worker's comp, etc. Dr. Walker stated this is a very creative way to enlarge the program. Randy Winsett stated that more options will only help with our needs.

Chief Templeton stated we are going to try to work it so that everyone gets what they need and what they want, and the District will benefit with more people on the trucks.

Chief Templeton stated that he and Chief Pischke met with Mike Acimovic, Erie Town Manager, to discuss needs, areas of concern, etc. Acimovic's first area of concern is proposed commercial expansion and that a quick turnaround of plans review be available. His second area of concern was that he indicated that we should be careful how we help the competition; specifically Lafayette Fire (i.e. Lowes on SE corner of Hwy. 7 and 119<sup>th</sup>). Discussion regarding automatic and mutual aid agreements, especially in Arapahoe Ridge.

Judy Rusk stated that we need to see when heaviest call load is in Arapahoe Ridge, and perhaps cover Station 5 with volunteers during these times to help this situation. This is exactly what staff has been discussing. Chief Templeton stated that with the paid on call program, we have talked about making some living quarters at Station 5 in the short term, and using this program to cover nights/weekends for the Arapahoe Ridge area.

**(1) Operations/Training**

No Report.

**(2) EMS**

Twink Dalton reviewed the distributed monthly breakdown of calls and reviewed training statistics for August. We taught 33.5 hours for MV and 12.5 hours for Boulder Rural. New hire orientation for families was attended by 16 people. Scott asked for comparison for last year to this year on this information. Twink made note of the call volume map on the wall, which is current to June 1<sup>st</sup>.

**(3) Fire Prevention**

Fire Marshal LuAnn Penfold's report was included in the packet.

**(4) Admin**

Chief Templeton stated that the detailed information requested by Director Pawlowski is very voluminous and we have not had time to compile it. Randy Winsett stated that he didn't see the need at this time for such intensive information. Chief Templeton has asked for program information from all division heads. Judy Rusk stated that Anne's request to see where department heads fall into budget responsibility would be helpful. Chief Templeton stated there will be clear difference between civil service and civilian, but they will be considered, i.e. some people carry the rank of BC, but others (i.e. Twink) has responsibility of BC as program manager, but no rank. Executive sponsorship definition is needed. Service analysis will be given to the Board when compiled by Chief Templeton from department heads.

**(5) Volunteer/Reserve Program.**

Chris Lawler stated all was going well.

**(6) Career Firefighters.**

Sean Flagg stated a joint golf tournament (MVFPD and Longmont Fire) for the CPFF Foundation that raised more than \$8,000. Randy Winsett stated if he had the information, he could get sponsorships from businesses. Sean stated this was planned in one month and we will set up earlier next year and get the information out. State union meeting was attended the week after the tournament, Longmont and Mountain View Fire did this jointly and the relationship is going very well. We will also have a combined Christmas party. Working to foster more joint adventures and enhanced relationships.

**C. Other Reports.**

None.

**VII. BOARD MEMBER ITEMS**

Judy Rusk stated this month's SDA newsletter included information regarding staff vehicles, etc. and should be reviewed. Chief Templeton stated this will be put on next month's agenda for review.

**VIII. EXECUTIVE SESSION**

NONE.

**IX. ADJOURNMENT**

There being no further business to come before the meeting, Randy Winsett moved to adjourn the meeting. Scott Lyle seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 2136 Hours.

**Respectfully submitted,**

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President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

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