

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

April 17, 2006

I. OPENING OF REGULAR MEETING.

A. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Niwot Station, 8500 Niwot Road, Niwot Colorado, on April 17, 2006, and was called to order by Judy Rusk at 1900 Hours.

B. Pledge of Allegiance.

All persons in attendance participated in the pledge of allegiance.

C. Roll Call.

The meeting was attended by the following Board members: Judy Rusk, Louis Rademacher, Randolph Winsett, Stephen Walker and Mark Chambers.

Also present were: John Devlin, Steve Pischke, Donna Mullison, Starr Aldrich, Twink Dalton, Megan Huffman, Darin Suter,

D. Approval of Agenda.

Chief Devlin stated there was no need for an executive session. Randy Winsett moved to approve the agenda, as written. Lou Rademacher seconded such motion, and it was thereafter unanimously approved.

E. Chief's Report.

Chief Devlin stated he had nothing further to add to his report. Chief Devlin thanked the Board and all career and volunteer members for their help and support throughout his medical situation. He indicated that our United Healthcare insurance is excellent.

II. CONSENT AGENDA

A. March 20, 2006 Regular Meeting Minutes.

Randy Winsett moved to approve the March 20, 2006 regular meeting minutes, as written. Stephen Walker seconded such motion, and it was thereafter unanimously approved.

III. PUBLIC/MEMBER PARTICIPATION

Starr Aldrich thanked the District for providing First Aid and CPR classes for the public; and he thanked Paul Gransee and Donna Mullison for doing a great job in teaching the classes over the past few years.

IV. ACTION ITEMS

A. March, 2006 Financial Statements.

Chief Devlin asked for any questions. He stated that we are currently under budget. Lou Rademacher moved to approve the March, 2006 financial statements. Mark Chambers seconded such motion, and it was thereafter unanimously approved.

B. Tri-Area Letter Agreement.

Chief Devlin stated that there had been some changes on the monetary amounts due from Tri-Area. Chief Devlin stated the estimates used for the 2006 budget came from Dick Lyons, the District's attorney, based on information received from Chief Chioda and Frederick-Firestone Fire's attorneys. Chief Devlin did not decide on these figures, he was never given that information, he only agreed to the map information with Chief Chioda. Dr. Walker asked if the percentages were correct. Chief Devlin stated that he assumes they are correct since it came from the attorney's office, but he has no information or verification of how the numbers were arrived at. Chief Devlin said we have not received information regarding the property disbursements. Chief Pischke stated we have received the current financial statements. Donna Mullison stated the transfer of \$406,643.82 was made from Tri-Area to Mountain View Fire on April 13, 2006. Discussion was held regarding the \$300,000+ accounts receivable that Tri-Area wrote off, even after we offered to have our billing company try to collect the same. Discussion was held regarding past meetings with Frederick-Firestone Fire and Tri-Area representatives, but many times the figures and percentages were best guesses, not actual amounts. Discussion was held regarding the terms in the Letter Agreement. Any additional tax funds will be distributed directly to Frederick Fire and Mountain View by the Treasurer, after the Letter Agreement has been signed. Chief Devlin stated that we took very little personal property/equipment as we did not need it. We will receive the balance in cash rather than equipment/property, etc.

Stephen Walker moved to approve and sign the Tri-Area Letter Agreement. Randy Winsett seconded such motion and it was thereafter unanimously approved.

C. Fuel Purchasing - Dacono.

Lou Rademacher asked if we contract for fuel in advance. Chief Pischke stated we now do so through American Pride Co-Op on a quarterly basis. Chief Pischke gave a history of the fuel contracts with Co-Op and the negotiations with the City of Dacono. In 2007 we are looking at going to a card system. The Co-Op will be giving us a cost estimate on this program. Randy Winsett asked if we checked with Weld County. Chief Pischke said he did not check with them.

Randy Winsett moved to approve the fuel purchasing with the City of Dacono. Lou Rademacher seconded such motion, and it was thereafter unanimously approved.

D. Handbook Clarifications – drug/alcohol testing.

Chief Devlin stated that staff requests more information from the Board on this policy. Chief Pischke stated this was based on discussion at last month's meeting. Denise pulled out the areas where the alcohol/drug testing occurs in the handbook. We also completed some research regarding this information. Staff recommends that we put a small section regarding the testing policy to refer to an AOG on the testing, and thereafter we can continue research and put together the lengthy AOG that will address all concerns and testing. Judy Rusk stated that Randy Winsett recommended that paragraph B be eliminated from the handbook in any event. Chief Pischke agrees, and stated that in an AOG these things could be addressed. Randy Winsett stated that the County has taken out all mandatory drug/alcohol testing from the handbook as the defense

attorneys use it against you stating that the entity must have had a reason to have the test taken. He would prefer testing only with probable cause. Staff will bring back changes to the handbook next month on first reading.

V. REGULARLY SCHEULED ITEMS

A. Community Presentations – update.

Chief Devlin complimented Chief Pischke and Donna for their good presentations. He attended the Mead and Erie presentations and they were very well done. Chief Pischke stated last week's presentations to Mead and Erie went well and the Erie Trustees had several questions that were answered. The presentations went well and a memo regarding revenues/expenditures was generated and given to the Trustees, a copy of which was included in your packet.

Chief Pischke gave an overview of the meeting today with the Editorial Board at the Daily Times-Call. They asked a lot of very pertinent questions and seemed very supportive. They will place an editorial in a future edition of the newspaper. Discussion regarding Fire Watch and the cost to the District in attorney's fees, etc. Judy Rusk stated that we owe a lot of congratulations to Jesse for his working relationship with the day-to-day reporters.

Niwot Community Association presentation will be held this Wednesday, April 19th, 7:00 p.m. at the Grange. Dr. Walker stated that Fire Watch had been invited to the presentation to voice their concerns. Twink Dalton will attend the presentation as well. Judy Rusk stated she answered the EMS questions in Dacono admirably and it will be great to have her at the presentation.

Judy Rusk reminded everyone about the car seat events on Saturday the 22nd at Dacono and Saturday the 29th at Mead from 9:00 to noon.

VI. REPORTS

A. Station Reports.

None.

B. Staff Reports.

Chief Devlin stated, after lengthy discussion, etc., we are changing the Awards Banquet to an annual Appreciation Banquet, but will continue to have recognition of retirees and years of service. Rather than singling out individuals, we will show appreciation for everyone May 19th at Anderson Farms, with casino night as well. Randy Winsett stated that all current board members, as well as any new board members are invited to attend.

(1) Operations/Training

Chief Pischke stated that we have offered the line and training captains positions to two outside people. They are currently going through the medical and psychological testing phase and the background check phase. Chief Pischke gave an overview of the testing and selection process. The evaluators and testing company were asked whether the candidates who tested for the training captain could also be offered the line position and the assessors and testing company stated unanimously that the candidates would be

Chief Pischke gave a history of Jennifer Nay, the new line captain candidate. Hopefully both individuals will be on board May 1, 2006.

We also have brought on three part-time people, who came from our volunteer/reserve program. They will make 5 part-time personnel on line at this time.. This program has been very successful in keeping overtime down. We have been extremely busy lately, averaging 12-15 calls per day. We are running many calls at the same time.

Chief Pischke gave an update on the four people in the current academy. They should be out of the academy the first week of June.

(2) **EMS**

Twink Dalton reviewed the EMS report, and the new analysis page, which will hopefully make it easier to understand.

We have had 10 classes for a total of 35 CME hours this month. We have standardized all IV catheters, all are OSHA compliant. All EMS libraries have been distributed.

(3) **Fire Prevention**

Chief Pischke will e-mail LuAnn's report, as he accidentally left it on his desk. She has been very busy. He apologized for the mix-up. LuAnn will be at the meeting next month.

(4) **Admin**

Chief Pischke and Twink will be meeting with Exempla regarding the return to work testing for line and non-line personnel. We will discuss testing based on job descriptions.

Last week the volunteer officers met to discuss what happens when volunteers/reserves cannot perform line duties. These individuals will be excellent candidates for the Fire Corps program. Hopefully, these people will help start the program and once up and running, we will be able to offer Fire Corps positions to citizens.

Judy Rusk asked Chief Devlin for info re when he is meeting with Fire Corps representatives. Chief Devlin is working on researching job descriptions, etc. May 1st is a meeting that Chief Devlin, or his designee, will attend. Fire Corps is the project Chief Devlin will be working on. Chief Devlin gave information regarding the website, etc. on the program. Judy Rusk stated that a committee made up of the Chief, one Board Member and some volunteers would be good to go through all this information.

Chief Devlin gave an update regarding the volunteer incentives. He sent out a memo to all volunteers/reserves that there will be no checks this December due to the recent IRS regulations, etc.

Randy Winsett raised concerns regarding people out on worker's compensation coming back on some type of light duty, etc. Discussion was held regarding light duty programs and the requirements for such. Chief Devlin stated the District will have to research what happens to Fire Corps people should they get injured, get in an accident, etc. and how insurance will work.

C. Other Reports.

None.

VII. BOARD MEMBER ITEMS

Questions regarding information contained in packets regarding exclusions. Donna stated this was information only, they are in the process with the City of Longmont.

Dr. Walker thanked Chief Pischke and Donna for all the hard work and great job on the election informational meetings, presentations, etc.

Judy Rusk thanked Lou Rademacher for the many, many years he has been on the Board.

Chief Devlin invited everyone to come to the election canvassing on May 2nd at Admin.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

There being no further business to come before the meeting, Lou Rademacher moved to adjourn the meeting. Randy Winsett seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 2013 Hours.

Respectfully submitted,

President Date

Secretary Date

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