

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

March 20, 2006

I. OPENING OF REGULAR MEETING.

A. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Dacono Station, 100 So. Forest, Dacono Colorado, on March 20, 2006, and was called to order by Judy Rusk at 1920 Hours.

B. Pledge of Allegiance.

All persons in attendance participated in the pledge of allegiance.

C. Roll Call.

The meeting was attended by the following Board members: Judy Rusk, Louis Rademacher, Randolph Winsett, Stephen Walker and Mark Chambers.

Also present were: Steve Pischke, Donna Mullison, Mark Lawley, Joe Rusk, Twink Dalton, Roger Rademacher, Isaac Marcantonio, Hans Kahn, Joylyn Rader, Chris Melvin, Roger Rademacher, Cole Lathrop, Starr Aldrich, Brian Lacortz, Alvin Carter, Dennis Richard.

D. Approval of Agenda.

Chief Pischke asked for an executive session for the Action Item IV.D. for the purpose of possible negotiations as it relates to the Station 7 Bid Approval, as allowed by Section 24-6-402(4)(b), C.R.S. Mark Chambers moved to approve the agenda, as amended. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

E. Chief's Report.

Chief Pischke stated he had nothing further to report.

II. CONSENT AGENDA

A. February 20, 2006 Regular Meeting Minutes.

Judy Rusk stated page 4, Item IVA. Correct "tis", and page 7, Item VII, change "another station to both stations." Randy Winsett moved to approve the February 20, 2006 regular meeting minutes, as amended. Lou Rademacher seconded such motion, and it was thereafter unanimously approved.

III. PUBLIC/MEMBER PARTICIPATION

None.

IV. EXECUTIVE SESSION.

This item will take place during Action Items.

V. ACTION ITEMS

A. February, 2006 Financial Statements.

Chief Pischke asked for any questions. We are currently under budget. No reimbursement has been received on the wildland callout to date. Randy Winsett asked about transport fees reimbursement. Mark Chambers asked about the late fee on the credit card bill. Donna stated that the company will apply a credit on the next bill. Mark Chambers asked where ice rescue training was performed. Roger Rademacher stated the training was held at the City of Longmont Lakes on Hwy. 119 and WCR 7. Training for ice rescue instructors was in Georgetown. One person per shift was trained to be an instructor, Brett Eismann, Matt French and Sean Flagg. Dr. Walker asked about costs for the Station 2 lease, and whether it is more than what is included in the financial statements. Chief Pischke stated that the rental amount was the actual amount, and we pay utilities as well. Mark Chambers moved to approve the February, 2006 financial statements. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

B. Appoint Judges – 2006 Election.

Donna Mullison presented a list of the proposed judges for the 2006 regular election. She stated there was one change in that Jill Rademacher will not serve in Brownsville. She will be replaced by Shonda Holliman.

Randy Winsett moved to appoint the following judges for the 2006 regular election: Mary Macomber, Mary Lappin, Debra Ford, Tammy Albrandt, Sadie Rademacher, Shonda Holliman, Ruth Fuss, Vi Calder, Wade Carlson, Joan Carlson, and Chrissy Eismann.

Stephen Walker seconded such motion and it was thereafter unanimously approved.

C. Appoint Canvassing Board – 2006 Election.

Donna Mullison stated the canvassing board must consist of the designated election official, one taxpayer/District resident and one Board member. She indicated Bill Humphries had volunteered to serve as the taxpayer/District resident, as he has done in the past.

Randy Winsett moved to appoint Donna Mullison, Bill Humphries and Dr. Walker to the 2006 election canvassing board. Mark Chambers seconded such motion, and it was thereafter unanimously approved.

D. Fire Station 7 Bid Approval.

Chief Pischke stated that March 14th was the bid opening. Five contractors submitted bids. Chief Pischke distributed the bid tabulation sheet. Chief Pischke gave the results as follows: & Associates, Inc. \$2,041,000; Brown-Schrepferman \$2,149,880; Golden Triangle Construction, Inc. \$1,972,544; KCI Construction \$2,005,000; and W.O. Danielson Construction Co., \$1,993,390. Bid alternates were discussed as well. Chief Pischke recommends that the Board go into executive session to discuss these bids. Chief Pischke asked that Hans Kahn be allowed to attend the executive session due to his expertise.

Randy Winsett moved to adjourn to executive session for the purpose of negotiations pursuant to Section 24-6-402(4)(b), C.R.S. Louis Rademacher seconded such motion, and it was thereafter unanimously approved to adjourn to executive session at 1940 Hours.

Executive session was adjourned, and the regular meeting was reconvened at 2027 Hours.

Judy Rusk stated that we are working on a construction project to replace the Dacono station. A committee made up of career and volunteers and Chief Pischke put together their proposal for a new station. The committee spent a great deal of time selecting an architect, went to bid, and the bid opening was last week. In Executive Session the Board discussed the bids, companies and finances involved.

Stephen Walker moved to accept the bid of W.O. Danielson, conditioned upon the results of the May 2, 2006 regular Mountain View Fire election, and subject to further negotiations we may be able to make to off-set some costs of the project. Judy Rusk stated that it is contingent upon the passage of the bond question in the May election. Lou Rademacher seconded such motion. Discussion was held. Randy Winsett initiated discussion regarding the depth of caissons for the bid and cost of the same. The vote was taken, and the motion passed unanimously.

President Rusk thanked the committee for their years of hard work. Chief Pischke thanked everyone, as it has been a team effort. Randy Winsett—kudos to those who have had to work in this station for so long.

VI. REGULARLY SCHEDULED ITEMS

None.

VII. REPORTS

A. Station Reports.

Chief Pischke reported on the Station 3 progress. Station 3 personnel approached the Chief in December of last year regarding remodeling the station to allow them to post or staff the station periodically, and therefore creating the need for sleeping facilities, etc. Cost estimate at that time was \$20,104.00. Once they got into the project, the electrical and plumbing had large issues that had to be corrected. Cost of the remodel was \$27,203.00. Judy Rusk stated that the building is 23 years old and had to be brought up to code. In addition, we were made aware that the water tap we were using had never been paid for it, etc. After negotiations, we are being required to place a meter on the tap, and we will have to pay approximately \$3,000 (instead of a \$26,000 water tap fee). Randy Winsett explained the history of the Mead water supply prior to it being sold to Little Thompson years ago. Chief Pischke stated Little Thompson has been great to deal with, and is making things work. In addition, Little Thompson will not charge us for the existing fill station. They should have the CO any day. Chris Lawler did a great job in overseeing the project.

B. Staff Reports.

(1) Operations/Training

None.

(2) EMS

Since the last Board meeting, we offered 21 EMS classes for a total of 39 hours of training. From January 1 through February 28, the District has responded to 560 incidents, of which 337 (or 60%) were for EMS. Of those EMS calls, we had 252 transports, or 75% of the EMS calls. The National average ranges from 55-88%. Twink Dalton reviewed the EMS reports

included in the packet. Collections are up due to better information obtained from hospitals and given directly to our billing company. We are currently standardizing all BLS kits in all apparatus and implementing an infection control program in conjunction with Exempla. We are working on station EMS libraries and getting them all updated. We should have a full EMS library in all stations prior to the next Board meeting. Dr. Walker stated a taxpayer asked him why they had to pay taxes and transport fees. Twink stated that first, if we did transport and did not charge, we would be violating Medicare and Medicaid rules and regulations. Second, even if we were not violating those rules, it would be very difficult, almost impossible, to support the program. Even though our EMS charges do not fully support the program, they help considerably. Chief Pischke stated that if we did not charge for transports, there would be fees associated with another agency doing transport. Private transport companies charge more than Mountain View Fire. Judy Rusk stated that all medics are cross-trained as firefighters, so our citizens' taxes are paying for highly trained individuals doing more than EMS responsibilities. Twink Dalton stated that by having EMS within the fire department, you have control over costs and quality of service. Mountain View has taken the responsibility of overseeing EMS and the quality of EMS care to the point that they have hired an EMS outside director, to help maintain quality service, and taken the extra step to pay a medical director to direct, not only advise. The difference is an issue of physical presence and hands on control. Mountain View has done some very impressive things with attempting to maintain control of costs and continuity of care and exercising the responsibility to see to it that the care they deliver is high quality.

Randy Winsett asked if we are in any way gearing up for bird flu/pandemic. Twink stated that we are. At the moment, the only costs we are incurring are costs associated with equipment. We are looking at what we can do to keep our people healthy and what can we do to provide the best service to the public. We are making N95 masks available on all apparatus. Coughing patients will receive oxygen masks and our people will then put on available masks. We have a plan to keep our people healthy. We have hand cleaners, equipment wipes, etc. to ensure, to the extent possible, that germs are not spreading. If a pandemic occurs, employees will be required to take their temperature when they come to work, when they leave, etc. We've discussed plan for staffing, medications, etc. to keep our people healthy and have plans should people become sick, etc. Twink has asked Boulder County for availability of funding. We were the first to ask, so we are first in line should a pandemic occur. Chief Pischke stated that this is a great example of why we have a great EMS system—we are ahead of the game.

(3) Fire Prevention

LuAnn Penfold is ill, but sent an overview of plans reviewed and inspections at this time. She will have this information on a monthly basis. In January, 41 plans were received with 23 of them reviewed in January. A total of 35 plans were actually reviewed, as 12 were carryover from December. In February, 20 plans were received for review, with 8 of them reviewed in February. A total of 26 plans were actually reviewed, as 18 were carryover from January. The average turn around time for plans review is 16 days. Thirty-two annual business inspections have been assigned to the Prevention Division for the months of February and March—only 14 have been completed at this time and light duty FF Mike Stratton completed 13 of them.

Chief Pischke applauds Exempla in their efforts for our wellness program, return to work program after an injury/illness, etc. They have been great to work with. FF Chad Rademacher has worked very hard in this program as well. Judy Rusk stated that they are also working on a wellness program that includes volunteers. Chief Pischke stated that everyone in the District is included in the wellness program. The three new contract personnel went through the new program and it is fantastic.

(4) Admin

Donna Mullison stated that Admin was extremely busy with election work, as well as normal day to day activities.

C. Other Reports.

Chief Joe Rusk and Bill Humphries tied for first place at the recent Chili Cookoff. Congratulations!

Chief Pischke stated that we need a clarification on the drug/alcohol testing section of the handbook. Chief Lawley asked the Board for a direction regarding the drug/alcohol testing as the requirement appears in more than one portion of the policy handbook. Staff was directed to bring back language at the next meeting to obtain clarification from the Board.

Randy Winsett stated that by removing it completely it takes the burden away from the person, as it looks like we think there was reason to have a test by requiring it. By not having a required test it takes that burden away.

Chief Pischke is off Thurs, Fri, Mon and Tue. Chief Lawley will be in charge of the District during that time.

VII. BOARD MEMBER ITEMS

Dr. Walker reported on his recent meetings with Fire Watch persons. A lot of what he heard we all have heard before and there is a lot of misinformation out there. The Fire Watch persons are not required to substantiate any claims they make, which is problematic. One filed a suit with the election commission, but it was thrown out as he did not show up. They are wasting our time and resources just to be upset and articulate some concerns that need to be addressed, and are being or have been addressed. Many concerns are on a personal level.

Judy Rusk stated if anyone has concerns, please come to the Board with them, together with possible solutions, suggestions, etc.

Dr. Walker stated that when all is said and done, many of the concerns brought up are being addressed, and staff has done a credible job in doing so. We need to have a common purpose and common goals as a District to rally around, whether career or volunteer, or in some other capacity working with the District. Judy Rusk noted the vision statement, mission statement, and District values are on the walls of each station.

Starr Aldrich stated that if persons come to the Board, they can obtain facts. Randy Winsett stated that a person can only get so much from the minutes, so attending a Board meeting would be quite beneficial.

Alvin Carter stated he came to his first meeting tonight so he could find out more information.

Judy Rusk initiated discussion regarding CERT. Community Emergency Response Teams, are made up of citizens in communities. These citizens are put through certain training so they can help neighborhoods take care of neighborhoods. Jana Mendez, a former representative, is heading up CERT in our area. That is something on a Board level President Rusk has been looking at and has asked staff to look at. She will be getting together with Ms. Mendez in the next few weeks. Chief Pischke has received a list of CERT teams throughout the State.

Dr. Walker stated the beauty of it is that it allows people to obtain training, and at a community level they can participate and be tremendously helpful.

IX. ADJOURNMENT

There being no further business to come before the meeting, Mark Chambers moved to adjourn the meeting. Randy Winsett seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 2108 Hours.

Respectfully submitted,

President Date

Secretary Date

Minutes0320.06